

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

DECEMBER 20, 2011

The Agenda Meeting of the Long Branch Board of Education was held at 540 Broadway, Long Branch, New Jersey. The meeting was called to order by Mr. Dangler, Board President, at 7:00 P.M.

A. ROLL CALL

Mr. Dangler - President	Mrs. Perez	Mr. Zambrano
Mrs. Beams - Vice President	Mr. Grant - absent	Mr. Parnell
Mrs. George	Mrs. Critelli	Mr. Menkin

Administrators Present

Mr. Salvatore	Mr. Genovese	Mr. Penta
Mr. Freeman	Mrs. Valenti	Ms. Dudick

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. He further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mr. Dangler, Board President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mr. Dangler made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

C-1. STATEMENT TO THE PUBLIC (continued)

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C -2. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS

No one addressed the Board

SUPERINTENDENT'S REPORT

1. COMMITTEE MEETING REPORTS

A) PERSONNEL - TARA BEAMS - Chair

Mrs. Beams reported on the following Personnel items – there are currently 2 maintenance positions open, 1 grounds and 1 custodian; 3 instructional assistant positions are open; one Confidential Secretary position which is the replacement for Sabrina Sheerin who is resigning from her position in February and one special language teacher.

Mrs. Beams also stated that we have 23 Workman's Compensation medical issues with no time lost.

There was some discussion amongst the Board with regards to John Winter becoming the Affirmative Action officer. Mr. Salvatore stated that this is still under discussion and he is not sure if he will make the recommendation. Currently Janet Dudick holds this position and it can become a possible conflict of interest since she is also the staff member who hears the cases.

B) GOVERNANCE – MARY GEORGE - Chair

Mrs. George reviewed the policies that the Committee is currently working on with regards to finger printing.

Mr. Salvatore also reviewed with the Board the issue of finger printing for volunteers as well as those working in the district for more than 10 days a year.

Mr. Parnell - Are there different infractions that would keep someone from working?

Mr. Salvatore - There are some disqualifying offenses that for instance KLC would have to adhere to and not us.

There has also been some discussion about the creation of a sick bank. There would be 3 members of the Board of Education and one member of each bargaining unit (LBAA, LBSEA and LBAFT) that would sit on a committee to address requests that come in for the use of the sick days from the bank.

Mr. Salvatore gave an update on the uniformity of dress policy.

Mr. Salvatore - We are having some issues at the High School with not only colors but also the style of dress and we are trying to work through these issues. The problem we have is that children become very creative in their approach to the policy.

Mrs. Beams - What are the consequences if a student violates the policy?

Mr. Freeman - First offense is in school suspension and a telephone call home.

Mr. Salvatore - Obviously the most difficult group are the juniors and seniors since they have not had to adhere to the policy for as long as the other students.

Mr. Dangler - Some students are getting away with non conforming to the policy and some students are even wearing blue jeans.

Mr. Salvatore - I have not seen any student blatantly wearing blue jeans.

Mr. Menkin - I did get something sent home regarding consequences, which also included hair color as part of the dress code. It stated that hair color has to be natural.

Mr. Salvatore - We are bringing in the administration and working in conjunction with them to have an unwavering standard.

2. **RECOGNITION OF VOLUNTEERS**

SCHOOL: Joseph M. Ferraina Early Childhood Learning Center/Lenna W. Conrow School

Leslie Ortiz Acevedo
Nicole Bland
Jennifer Diehl
Erica Griffin
Maria Montosa

Sheila Popo
Melanie Rovinsky
Nicole Trainor
Lucky Wiggins
Denise Zappia

Mr. Salvatore - We have marble plaques that the Board President will be handing out to the volunteers each month.

3. **EMPLOYEE OF THE MONTH – November**

ANGELA TORRES, High School student facilitator, presented by Mr. Dangler

4. **SCHOOL PRESENTATION**

The Joseph M. Ferraina Early Childhood Learning Center and Lenna W. Conrow School will present "My Favorite Things", a celebration of favorite songs and poems.

Mr. Salvatore reviewed the Agenda with the Board of Education.

1. **PERSONNEL**

a) **CERTIFIED STAFF**

I recommend the Board approve/ratify the appointment of the following named individuals who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly Qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. This initial appointment may be changed as District needs develop:

MICHELLE CRISCI

Speech/Language Specialist
PPS
M.A., Step 2
\$50,940

Education: Kean University

Certification: Speech Language Pathology

Replaces: P. Jones (resigned)

(Acct. #11-000-219-104-100-11-00) (UPC #0882-11-SPECH-TEACHR)

b) **EMPLOYMENT OF INSTRUCTIONAL ASSISTANTS – 2011-2012 SCHOOL YEAR**

I recommend the Board approve the appointment of the following individuals as instructional assistants:

ARIANNA TORRES, Lenna W. Conrow School, at a salary of \$13.45/hr. effective December 22, 2011 (replaces: P. Walch)

(Acct. #20-218-100-106-000-04) (UPC #0770-08-SELDI-PARAPF)

DAWN ARMOUR, Gregory School, at a salary of \$14.45/hr. + \$250 BA stipend effective January 2, 2012 (replaces: L. Bennett)

(Acct. #15-190-100-106-000-07-00) (UPC #0697-07-METRK-PARAPF)

DENISE AMBER PENNINGTON, Joseph M. Ferraina Early Childhood Learning Center, at a salary of \$14.45/hr. + \$250.00 BA stipend effective date pending criminal history clearance (replaces: D. Wartmann)

(Acct. #20-218-100-106-000-04-00) (UPC #0531-04-SEPPE-PARAPF)

Following a satisfactory performance over a three-month period, the above named individuals will be retained for the balance of the contractual year. This employment is contingent upon the successful completion of a medical examination required by the Board of Education.

c) **EMPLOYMENT OF CONFIDENTIAL SECRETARY**

I recommend the Board approve the appointment of **SUSETMARIE PEREZ** as a Confidential Secretary at a salary of \$42,357 (prorated), effective February 22, 2012 (Replaces: S. Sheerin) (Acct. #11-000-221-105-000-10-00) (UPC #0836-10-OFCSA-CONSEC)

Following a satisfactory performance over a three-month period, the above named individual will be retained for the balance of the contractual year. This employment is contingent upon the successful completion of a medical examination required by the Board of Education.

1. **PERSONNEL (continued)**

d) **RETIREMENT**

I recommend the Board accept with regrets and best wishes the retirement which has been approved by the State of New Jersey Board of Trustees Division of Pensions & Benefits for:

MARY PATRICIA KRUEGER, Morris Avenue School teacher, effective January 1, 2012. Ms. Krueger has a total of twenty-five (25) years and four (4) months of service in the Long Branch Public Schools.

e) **RESIGNATIONS**

I recommend the Board accept the resignation of the following individuals:

ANGELA IACOUZZI, Instructional Assistant, effective December 9, 2011.

EDNA NEWMAN, Gregory School Co-ed Volleyball Coach, effective November 30, 2011.

KILEY GRAMMER, Study Island Program tutor, effective November 18, 2011.

KELLY TRESHOCK, Study Island Program tutor, effective November 18, 2011.

M. PATRICIA KRUEGER, Morris Avenue School Breakfast Monitor, effective November 18, 2011.

TERESA LAGAIPA, Audrey W. Clark School Cheerleading Coach, effective November 18, 2011.

LINDA BENNETT, Instructional Assistant, effective January 2, 2012.

DIANE WARTMANN, Instructional Assistant, effective January 2, 2012.

DISCUSSION

Mr. Salvatore – Adele Russo has been receiving health benefits from the Board of Education. Based on the advice of our attorney, we are parting ways effective January 31, 2012.

Mr. Parnell – Is she aware of this decision?

Mr. Salvatore – Yes.

Mr. Parnell – Can she pay for her health benefits?

Mr. Salvatore – Yes, under Cobra.

Motion was made by Mrs. George, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following item (1f).

Ayes (8), Nays (0), Absent (1) Mr. Grant

f) **TERMINATION OF EMPLOYMENT**

I recommend the Board terminate the employment relationship between the Board of Education and Adele Russo effective January 31, 2012.

1. **PERSONNEL (continued)**

g) **INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE**

I recommend the Board approve/ratify an intent to return from family/medical leave of absence for the following named individuals:

KRISTIN CICCONE, Amerigo A. Anastasia School teacher, effective September 1, 2012.

CHRISTY HAUSER, Lenna W. Conrow School instructional assistant, effective December 5, 2011

ELIZABETH REID, Joseph M. Ferraina Early Childhood Learning Center teacher, effective January 2, 2012.

KRISTOPHER SOTO, Transportation bus driver, effective December 12, 2011.

JEAN VANPELT, Pupil Personnel secretary, effective November 21, 2011.

LAUREN BLAND, Joseph M. Ferraina Early Childhood Learning Center instructional assistant, effective January 2, 2012.

GINA CROUCH, High School teacher, effective January 2, 2012.

MELINDA D'AMELIO, Lenna W. Conrow instructional assistant, effective January 9, 2012.

IVETTE RICIGLIANO, Morris Avenue School principal, effective January 2, 2012.

DIANE GRIFFITTS, Amerigo A. Anastasia School teacher, effective January 2, 2012.

KARLEE SMART, Middle School teacher, effective January 2, 2012.

CATHARINE DONLEY, Lenna W. Conrow School teacher, effective January 2, 2012.

HELEN HENRY, Lenna W. Conrow School instructional assistant, effective January 2, 2012.

h) **FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

I recommend the Board approve/ratify a family/medical leave of absence using sick days for the following named individuals:

MIGUEL FELICIANO, Building & Grounds Maintenance person, from January 19, 2012 to April 17, 2012.

DIANE GRIFFITTS, Amerigo A. Anastasia School teacher, from November 28, 2011 to December 22, 2011.

CHRISTY HAUSER, Lenna W. Conrow School instructional assistant, from November 18, 2011 to December 2, 2011.

HELEN HENRY, Joseph M. Ferraina Early Childhood Learning Center, from December 12, 2011 to December 22, 2011.

CONSTANCE MANUEL, West End School teacher, from December 9, 2011 to December 22, 2011.

SABRINA SHEERIN, Assessment & Accountability Confidential Secretary, from December 16, 2011 to January 17, 2012

NICOLE TRAINOR, Joseph M. Ferraina Early Childhood Learning Center PIRT member, from January 2, 2012 to March 27, 2012.

JEAN VANPELT, Pupil Personnel Services secretary from November 3, 2011 to November 18, 2011.

THERESA MONTEIRO, Amerigo A. Anastasia School teacher, from January 2, 2012 to March 27, 2012.

JEAN WAGNER, Lenna W. Conrow School teacher, from January 12, 2012 to February 10, 2012.

1. **PERSONNEL (continued)**

i) **EXTENSION OF FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY**

I recommend the Board approve an extension of family/medical leave of absence without pay for JAMIE SANDERS, Middle School teacher, from January 27, 2012 to June 30, 2012.

j) **STIPEND POSITIONS – 2011-2012 SCHOOL YEAR**

I recommend the Board approve/ratify the following stipend positions for the 2011-2012 school year:

DISTRICT

Adult Evening School Teacher

\$24.21/hr

Jessica Reyes

Linda Dobel

Bilingual After School Tutorial Teachers

\$24.21/hr

Elaine Chavez

Jussara Lins

Wallace Morales

Home Instructors

\$28.84/hr

Jaime Lynn Bazydlo

Alisha Bozeyowski

Susan Bransley

Marjorie Chulsky

Richard Garlipp

Barbara Giacchi

Meredith Miller

Parent Involvement Co-Advisors

\$1,512.50/ea.

Jennise Nieves

Amy Rock

NCLB Activities Facilitator

\$6,051 (prorated)

Doreen Regan

Partners in Learning Advisors

\$24.21/hr

Markus Rodriguez

Gustavo Barrientos

Jeremy Martin

Mark Steinbrick

Heather Frederick

Jessica Pearlman

Megan Renzo-Mazza

A.A. Anastasia School

Audrey W. Clark School

Gregory School

West End School

Middle School

Middle School

Middle School

Saturday Support Services Advisors

\$24.21/hr

Marjorie Chulsky

Linda Dobel

Elizabeth Gannon-Dement

Barbara Howard

Edna Newman

Jessica Reyes

Joanne Rohrman

Jenna Sicililano

1. **PERSONNEL (continued)**
j) **STIPEND POSITIONS – 2011-2012 SCHOOL YEAR (continued)**
DISTRICT (continued)

Study Island After School Advisors/Tutors

\$24.21/hr

Amerigo A. Anastasia School

Lauren Sweet	Advisor
Linda Dobel	Tutor
Melissa Heggie	Tutor
MaryAnn Moriarty	Tutor
Maria Taylor	Tutor

Study Island After School Advisors/Tutors (continued)

Alternative Academy

Kristine Villano	Advisor
Tristin Fleck	Tutor
Barbara Howard	Tutor
A. Holly Rozza	Tutor

Audrey W. Clark School

Erica Green	Advisor
William Lisa	Tutor
Gina Vodola	Tutor

Gregory School

Jeremy Martin	Advisor
Laura Lazzati	Tutor
Nancy O'Toole	Tutor
Stephanie Prosser	Tutor

Morris Avenue School

Kelly Stone	Advisor
Virginia Feldman	Tutor
Gloria Perez	Tutor
James Reilly	Tutor

West End School

Bruna Cale	Advisor
Maria Manzo	Tutor
Robyn Silberstein	Tutor

Middle School

Michael Cappiello	Advisor
Donna Crupi	Tutor
Courtney Davis	Tutor
Karan DeGraw	Tutor
Kiley Grammer	Tutor
Sara Kaplan	Tutor
Sean Mallon	Tutor

1. **PERSONNEL (continued)**

j) **STIPEND POSITIONS – 2011-2012 SCHOOL YEAR (continued)**

Study Island After School Advisors/Tutors (continued)

Middle School (continued)

Christopher Porges	Tutor
Juanita Southerland	Tutor
Kelly Treshock	Tutor
Dorothy Williams-Reed	Tutor

High School

Nemeil Navarro	Advisor
Evelyn Cruz	Tutor
Sandy Eagel	Tutor
Caterina Servido	Tutor
Karen Shih	Tutor

ELEMENTARY

Breakfast Monitor

\$13.08/session

Jussara LIns - Morris Avenue School

DISCUSSION

Mr. Salvatore explained that the NCLB Activities Facilitator oversees all of the SES programs going on in the district.

Mr. Salvatore – I would like to initiate a Saturday support program for students who miss 5 or more days of school. These students would come in on a Saturday to work with our software, Study Island, to allow them to catch up.

Mrs. Beams – What is the process for filling athletic positions?

Mr. Salvatore – The Athletic Director screens the candidates and forwards his recommendations for the positions to Mr. Penta for approval. Ms Dudick and I insure that all qualifications and finger printing are in place.

Mr. Parnell inquired about the baseball coach position.

Mr. Salvatore – They will be placed on the January Agenda.

k) **COACHING APPOINTMENTS - WINTER 2011-2012 SCHOOL YEAR**

I recommend the Board approve/ratify the following fall coaching positions for the 2011-2012 school year:

HIGH SCHOOL

Head Freshman Wrestling

John Jasio	Step 6	\$3,376
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Boys Basketball

Jerry Reid	Volunteer
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1. **PERSONNEL (continued)**

k) **COACHING APPOINTMENTS - WINTER 2011-2012 SCHOOL YEAR**

MIDDLE SCHOOL

Head Cheerleading Coach

Angela Torres	Step 6	\$2,937
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Asst. Boys Basketball

Peter Spina	Step 6	\$2,275
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ELEMENTARY

Cheerleading Coach

Cari Rock	Gregory School	\$916/season
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l) **STAFF TRANSFER – 2011-2012**

I recommend the Board approve the following staff transfer for the 2011-2012 school year:

MARIA CUNHA, Joseph M. Ferraina Early Childhood Learning Center Preschool Teacher to Lenna W Conrow Preschool Teacher

m) **TEACHER/MENTOR PROGRAM**

I recommend the Board approve/ratify the following individuals to assume the position of mentor as detailed in the State Department of Education Teacher/Mentor Program:

MENTEE

Linda Bennett
Diane Wartmann

MENTOR

Suraya Kornegay
Cheryl Merer

n) **SUBSTITUTE TEACHERS**

Susan Bransley	Jason Dangler
Patricia Krueger	Allison Manzi

o) **SUBSTITUTE INSTRUCTIONAL ASSISTANTS**

Lea Zimmerman
Allison Manzi

p) **SUBSTITUTE CUSTODIANS/MAINTENANCES**

Jose R. Hidalgo	Ricky Morgan
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q) **SUBSTITUTE SAFE SCHOOL ENVIRONMENT PERSON/CORRIDOR AIDE**

Umana Yolanda

r) **ATTENDANCE AT CONFERENCES / MEETINGS**

I recommend the Board approve the attendance of the staff members indicated on the attached list at the conference indicated (APPENDIX G).

2. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute.

DISCUSSION

Mr. Salvatore reported that there were 5 incidents reported at the High School of which 3 were confirmed. There were 5 incidents reported at the Middle School and all were confirmed. The appropriate action was taken in all accounts.

Mrs. Beams – I am concerned that many press releases are sent out after the events. I would like to see a wider audience and not just those who read the Link. I think there are other means to get our message out.

Mrs. Perez – I am also concerned about Walter O'Neill and our Facebook page.

Mr. Salvatore – Mr. O'Neill takes many pictures for us, but also takes pictures on his own time as well. He is not a 24 hour employee.

Mrs. Beams – We have students in photography classes who can take videos of all of our sporting events. This way they will be getting the experience.

Mr. Zambrano – I thought the full time Public Relations position had been eliminated?

Mr. Salvatore – We did. Mr. O'Neill holds several positions. He is the attendance officer for the majority of his day. His Public Relations/Communications duties are secondary. Photographs that he takes during the day are the property of the Board of Education, but photos taken after hours would be his personal property.

Mrs. Beams – If we are distributing information then it is the Board of Education that is doing it and it would be our property.

Mr. Salvatore – What you are saying then is that you are looking to have press releases done earlier, and any photos taken during the school day would be our property.

Mrs. Perez – Is Walter the monitor of the Facebook page, and does that create a conflict?

Mr. Salvatore – Yes, he does monitor the Facebook page.

Mrs. Beams – When we know we have an event we should have our students take pictures.

Mr. Parnell – Pictures taken during work hours would definitely be Board of Education property.

3. **FIELD TRIP APPROVALS**

I recommend the Board approve/ratify the field trips indicated on the attached list (Appendix H).

4. **GIFTS TO SCHOOLS**

I recommend the Board accept the following gifts to schools indicated:

District

Donated by:

Angie Milinowicz

Contribution for holiday activities

\$40.00

DISCUSSION

Mr. Salvatore – Next month we will be recognizing all of those who helped with Operation Sleighbells.

5. **AUTHORIZATION TO ACKNOWLEDGE THE AUDIT FIRMS PEER REVIEW REPORT**

I recommend the Board acknowledge DAK CPA's peer review report as per NJAC 6A:23A-16.2(i)2.

6. **AUTHORIZATION TO SUBMIT THE PRESCHOOL PROGRAM PLAN AND BUDGET PLANNING WORKBOOK**

I recommend the Board authorize the submission of the 2012-2013 Preschool Program Plan and Budget Planning Workbook to the New Jersey State Department of Education.

7. **APPROVAL TO SUBMIT CHARTER SCHOOL APPEAL**

I recommend the Board approve the submission of comments to the Commissioner of Education regarding the Regional Pneuma Academy School application.

DISCUSSION

Mr. Salvatore – We did send out an appeal against the charter school but the school has already been denied.

Mrs. Perez – Is Madeline Aaron a part of the charter school?

Mr. Salvatore – She pulled out of it.

8. **APPROVAL TO ACCEPT THE 2011/2012 CARL D. PERKINS GRANT AWARD**

I recommend the Board accept the 2011/2012 Carl D. Perkins Grant Award in the amount of \$34,347.

9. **APPROVAL OF SITE ACCESS AGREEMENT WITH EXXON MOBIL OIL CORPORATION**

I recommend the Board approve the Site Access Agreement with Exxon Mobil Oil Corporation to enter the property located at 160 West End Avenue, Long Branch, New Jersey to perform environmental investigations and remediation activities.

10. **APPROVAL OF AGREEMENT WITH MRESC FOR COOPERATIVE PRICING**

I recommend the Board approve the agreement with Middlesex Regional Educational Services Commission for a cooperative pricing system (**Appendix I**).

11. **POLICY COMMITTEE MEETING – SECOND & FINAL READING**

The following items were agreed upon by the consensus of the Policy Committee and are recommended for the second and final reading to the full Board for approval:

Policy

#9541 – Student Teachers/Interns

Regulation

#2431.4 – Prevention and Treatment of Sports Related Concussions and Head Injuries

12. **STUDENT TEACHER/INTERN PLACEMENT**

I recommend the following individuals be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2011-2012 school year: Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

<u>Monmouth University</u>	<u>Spring 2012</u>	<u>January 18 – April 27, 2012</u>
Melissa Rossi-Bryant	Gregory	Jeremy Martin/School Counseling
Megan Mazza	JMF	Kristin Spitzer/Teacher
<u>Seton Hall University</u>	<u>Spring 2012</u>	<u>January 5 – May 7, 2012</u>
Kevin Davis	Middle School	Donald Covin / Administrative Intern
<u>New Jersey City University</u>	<u>Spring 2012</u>	<u>January 23 – May 4, 2012</u>
Brittney LaTerra	AAA	Melissa Christopher/Grade 2

13. **APPROVAL OF PERFORMANCE OF DISTRICT EMERGENCY EVACUATION DRILLS FOR THE 2011/2012 SCHOOL YEAR**

I recommend the Board approve the following Resolution:

RESOLUTION

WHEREAS, the Department of Education in the State of New Jersey requires that two (2) emergency evacuation drills be conducted every school year in accordance with New Jersey Administrative Code N.J.A.C. 6A:27-11.2 and,

WHEREAS, said drills must be recorded and documented in the Board of Education minutes,

NOW THEREFORE BE IT RESOLVED, that said drills were performed and documented as per attached (**APPENDIX J**)

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: December 21, 2011

14. **APPROVAL OF TRANSPORTATION JOINTURE WITH SHORE REGIONAL HIGH SCHOOL**

I recommend the Board enter into a Transportation Jointure with Shore Regional High School for the 2011-2012 School Year to transport seven (7) Long Branch students to/from MAST at a cost of \$6296.97

15. **APPROVAL OF TRANSPORTATION JOINTURE WITH OCEAN TOWNSHIP BOARD OF EDUCATION**

I recommend the Board enter into a Transportation Jointure with Ocean Township Board of Education for the 2011-2012 school year to transport two (2) Ocean Twp. students, one way home, from the Allied Health & Science Vocational School at a cost of \$1306.00

16. **APPROVAL OF TRANSPORTATION WITH KINDERGLIDE**

The following quotes were received for solo transportation to/from Children Center of Monmouth County. for student ID# 01001396 beginning January 3, 2012.

Durham	no quote
First Student	no quote
Kinder.glide	\$176.00
Unlimited	no quote

I recommend the Board approve the lowest quote of \$176.00 per diem from Kinder.glide. Total Cost - \$17,424.00 (99 days maximum).

17. **APPROVAL TO GO TO RE-BID FOR THE SALE OF CHURCH STREET SCHOOL**

I recommend the Board approve going out to re-bid for the sale of the Church Street School.

DISCUSSION

Mr. Salvatore – I met with Tyrone Hamlin of the Housing Authority regarding the Church Street School because he has some unique resources. We did a complete walk through and we are looking at the possibility of housing, or other alternatives that may make the property usable. We may even look to become partners with the Housing Authority if something were to materialize.

Mrs. Perez – Would we sell the property?

Mr. Salvatore – We would own it but they would manage it.

18. **APPROVAL TO SUBMIT THE IDEA/ARRA FINAL EXPENDITURE REPORT APPLICATION**

I recommend the Board approve the submission of the IDEA/ARRA (Individuals with Disability Education Act/American Recovery & Reinvestment Act) Final Expenditure Report Application.

I further recommend Josette Nogueira, Pupil Personnel Services Director, serve as the District's contact person for the above action.

19. **PLACEMENT OF ATYPICAL STUDENTS OUT OF DISTRICT AND TRANSPORTATION NEEDS**

I recommend the Board approve/ratify the placement of, and provide transportation for the following students for the 2011-2012 school year:

BEST ACADEMY
TINTON FALLS, NEW JERSEY

Tuition: \$42,167.00/Year/Student
Transportation
Effective Dates: 11/21/11 – 6/20/12

ID #12000341, classified as Eligible for Special Education and Related Services.
NOTE: A Child Study Team recommendation.

RUGBY SCHOOL
WALL, NEW JERSEY

Tuition: \$59,976.51/Year/Student
Transportation
Effective Dates: 11/21/11 – 6/29/12

ID #120500026, classified as Eligible for Special Education and Related Services.
NOTE: A new classified entrant who will remain in an out of district placement as recommended by the Child Study Team.

UMDNJ/EDUCATION THERAPEUTIC DAY PROGRAM
PISCATAWAY, NEW JERSEY

Tuition: State Funded
Residential Facility
Effective Date: 11/4/11

ID #120800015, classified as Eligible for Special Education and Related Services.
NOTE: Notification by the Office of Education of a classified new entrant in a residential program due to the parent's move to our district.

COASTAL LEARNING CENTER/SOUTH
HOWELL, NEW JERSEY

Tuition: \$46,187.84/Year/Student
Transportation
Effective Dates: 11/30/11 – 6/22/12

ID #120500025, classified as Eligible for Special Education and Related Services.
NOTE: A new classified entrant who will remain in an out of district placement as recommended by the Child Study Team.

CPC/HIGH POINT ELEMENTARY SCHOOL
MORGANVILLE, NEW JERSEY

Tuition: \$61,200.00/Year/Student
Transportation
Effective Dates: 12/2/11 – 6/21/12

ID #01001905, classified as Eligible for Special Education and Related Services.
NOTE: A Child Study Team recommendation.

19. **PLACEMENT OF ATYPICAL STUDENTS OUT OF DISTRICT AND TRANSPORTATION NEEDS (continued)**

KIVA HIGH SCHOOL
TINTON FALLS, NEW JERSEY

Tuition: \$10,000.00/Year
Transportation
Effective Dates: 12/13/11 – 6/14/12

ID #90600036, classified as Eligible for Special Education and Related Services.
NOTE: A Child Study Team recommendation.

COASTAL LEARNING CENTER/SOUTH
HOWELL, NEW JERSEY

Tuition: \$46,187.84/Year/Student
Transportation
Effective Dates: 12/19/11 – 6/22/12

ID #120500036, classified as Eligible for Special Education and Related Services.
NOTE: A classified entrant who will remain in an out of district placement as recommended by the Child Study Team.

CHILDREN'S HOME
MOUNT HOLLY, NEW JERSEY

Tuition: \$54,828.00/Year/Student
Residential Facility
Effective Dates: 12/16/11 – 6/22/12

ID #110500060, classified as Eligible for Special Education and Related Services.
NOTE: A classified re-entrant who was placed by the New Jersey Department of Child Behavioral Health Services, a state agency, and Monmouth Cares. The student will be attending the Mary A. Dobbins School. The Child Study Team is in agreement with the placement.

20. **APPROVAL OF CONTRACT FOR EDUCATIONAL SERVICES PROVIDED BY THE NEW JERSEY COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED**

I recommend the Board approve the contract by the New Jersey Commission for the Blind and Visually Impaired to provide educational services for the following student. The services are based upon student assessment, functional vision, education needs and skill development. The agreement shall be in effect from December 5, 2011 – June 30, 2012. The Commission agrees to provide services as follows:

Level of Service: 1	ID# 120500035	\$1,700.00
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21. **PLACEMENT OF STUDENTS ON HOME INSTRUCTION**

I recommend the Board approve/ratify the placement of home instruction for the following students:

ID #06002761, non-classified student.

NOTE: Student has a medical condition.

ID #90600036, classified as Eligible for Special Education and Related Services.

NOTE: A Child Study Team request due to termination from an out of district placement.

ID #120500021, classified as Eligible for Special Education and Related Services.

NOTE: A Child Study Team recommendation that the student receive 2 hours a week of tutoring in the subject areas of math and biology.

ID #11000142, non-classified student.

NOTE: As per an administrative request as the result of termination from Class Academy.

ID #01000102, non-classified student.

NOTE: Student has a medical condition.

ID #010018780, non-classified student.

NOTE: Student was admitted to Monmouth Medical Center's Crisis Intervention Unit on 11/4/11 due to a medical condition. Educational services will be provided by Education, Inc. at a rate of \$49.00/hour for 10 hours per week.

ID #120500035, classified as Eligible for Special Education and Related Services.

NOTE: Student has a medical condition.

ID #120500015, non-classified student.

NOTE: Student has a medical condition.

ID #1278230001, non-classified student.

NOTE: Student has a medical condition.

ID #12000519, non-classified student.

NOTE: An administrative request pending placement at Class Academy.

ID #08000001, non-classified student.

NOTE: An administrative request due to substance abuse concerns.

ID #01003009, classified as Eligible for Special Education and Related Services.

NOTE: Student was admitted to Monmouth Medical Center's Crisis Intervention Unit on 12/5/11 due to a medical condition. Educational services will be provided by Education, Inc. at a rate of \$49.00/hour for 10 hours per week.

ID #12000569, classified as Eligible for Special Education and Related Services.

NOTE: Student was admitted to Monmouth Medical Center's Crisis Intervention Unit on 12/8/11 due to a medical condition. Educational services will be provided by Education, Inc. at a rate of \$49.00/hour for 10 hours per week.

ID #06500757, non-classified student.

NOTE: Student was admitted to Monmouth Medical Center's Crisis Intervention Unit on 12/12/11 due to a medical condition. Educational services will be provided by Education, Inc. at a rate of \$49.00/hour for 10 hours per week.

ID #01000519, non-classified student.

NOTE: An administrative request due to a school suspension.

ID #12000392, non-classified student.

NOTE: An administrative request due to substance abuse concerns.

ID #15001692, non-classified student.

NOTE: An administrative request due to a school suspension.

22. **TERMINATION OF STUDENTS ON HOME INSTRUCTION**

I recommend the Board approve/ratify the termination of home instruction for the following students for the 2011-2012 school year:

ID #06002739, non-classified student.

NOTE: Student is medically clear to return to school.

ID #01001880, non-classified student.

NOTE: Student is medically clear to return to school.

ID #12000341, classified as Eligible for Special Education and Related Services.

NOTE: Student has been placed at Best Academy as recommended by the Child Study Team.

ID #01001905, classified as Eligible for Special Education and Related Services.

NOTE: Student has been placed at CPC/High Point Elementary School as recommended by the Child Study Team.

ID #12001095, non-classified student.

NOTE: Student placed at the Gregory School as recommended by the Child Study Team.

ID #12000519, non-classified student.

NOTE: Student has successfully completed a residential treatment program at New Hope.

ID #90600036, classified as Eligible for Special Education and Related Services.

NOTE: Student was placed at KIVA High School as recommended by the Child Study Team.

23. **TERMINATION OF ATYPICAL STUDENTS OUT OF DISTRICT AND TRANSPORTATION FOR THE 2011-2012 SCHOOL YEAR PROGRAM**

I recommend the Board approve/ratify the termination of, and discontinue transportation for the 2011-2012 school year for the following students:

BEST ACADEMY
TINTON FALLS, NEW JERSEY

Tuition: \$42,167.00/Year

Transportation

Effective Date: 12/1/11

ID #12000341, classified as Eligible for Special Education and Related Services.

NOTE: Student was terminated by the school due to non-compliance with the district's attendance policy and in agreement with the Child Study Team.

24. **CORRECTIONS/REVISIONS TO MINUTES**

I recommend the Board approve/ratify the following corrections/revision to minutes indicated:

November 16, 2011

STUDENT TEACHER/INTERN PLACEMENT

Monmouth University Spring 2012 January 18 – April 27, 2012

Lyndsay Laconti Middle School Heather Frederick/Grades 6-8/Counselor

This should have read at the High School with Christine Wegert/Grades 9-12/Counselor

24. **CORRECTIONS/REVISIONS TO MINUTES (continued)**

November 16, 2011 (continued)

STUDENT TEACHER/INTERN PLACEMENT (continued)

Monmouth University	Spring 2012	January 18 – April 27, 2012
Chelsea Grasso	AAA	Lauren Sweet/Grade 3

Replaces Monmouth University Student: Natalie Benna

RESIGNATIONS - Theresa Falcone Huber should have read retirement June 30, 2013.

CERTIFICATED STAFF –

Linda Bennett hired at a salary of \$46,500. This should have read \$47,400.
Diane Wartman hired at a salary of \$46,500. This should have read \$47,400.

October 19, 2011

RESIGNATIONS - Elizabeth Wall resignation date was accepted for December 2011.
This should have read December 16, 2011.22,

September 21, 2011

MIDDLE SCHOOL WRESTLING ASSISTANT COACH – John O'Shea, Step 6 at a rate of \$2,275.00. This should have read Step 10 at a rate of \$3,891.00.

HIGH SCHOOL BOYS BASKETBALL ASSISTANT COACH - Stanley Mooney, Step 6 a rate of \$3,572. This should have read Step 10 at a rate of \$5,098.at

August 17, 2011

GRADE 12 CLASS ADVISOR – Erin Gaul, Co-Advisor at a rate of \$1,867.00. This should have read Advisor at a rate of \$3,735.00.

25. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

At 9:15 the Board recessed for 5 minutes.

The Board reconvened at 9:20 P.M.

A. **ROLL CALL**

Mr. Dangler - President	Mrs. Perez	Mr. Zambrano
Mrs. Beams - Vice President	Mr. Grant - absent	Mr. Parnell
Mrs. George	Mrs. Critelli	Mr. Menkin

DISCUSSION

1. Student Assessment Results Summary

Mr. Salvatore received the Student Assessment Results summary and explained to the Board the various ways of making average yearly progress (AYP).

2. Letter from a parent for student to remain at the High School

The consensus of the Board of Education was that it was OK to allow the student to remain at the High School for the rest of the year.

3. No Friday packet until January 6, 2012

Mr. Salvatore explained that the next Friday packet to be distributed will be on January 6, 2012.

4. National School Board Convention – Boston, MA – April 21 – 23, 2012

Mr. Salvatore – Only 3 people can attend the National School Board Convention in Boston, Massachusetts.

The Board was polled to see who would like to attend:

Yes – Mrs. Beams and Mrs. Critelli

No – Mrs. George, Mrs. Perez, Mr. Zambrano and Mr. Parnell

Maybe – Mr. Dangler and Mr. Menkin.

Mr. Parnell – If we move the election to November, who supersedes who, the City or the Board?

Mr. Salvatore – It appears that whoever recommends the election to be moved they would have to go.

Mr. Dangler felt we should not move the election to November.

Mrs. George – I think it would be a good idea to move the election to avoid the expense of paying for the poll workers.

Mrs. Perez was concerned about the election remaining non partisan.

Mr. Menkin felt it would be better to keep the election the way it is.

A consensus to move the election to November was taken –

Yes – Mrs. George

No – Mr. Dangler, Mrs. Beams, Mrs. Perez, Mrs. Critelli, Mr. Zambrano, Mr. Parnell and Mr. Menkin

Absent – Mr. Grant

5. Middle School/High School Arts Program

Mr. Salvatore briefed the Board on the enhanced Middle School and High School arts program which includes vocal music, art, instrumental music and theatre.

Motion was made by Mr. Parnell, seconded by Mr. Menkin and carried by roll call vote that the Board approve the following item (26)

Ayes (8), Nays (0), Absent (1) Mr. Grant

26. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 10:55 P.M.**

RESOLUTION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, the Long Branch Board of Education wishes to discuss matters falling within the **attorney/client privilege concerning litigation against the Board of Education** and others with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

NOW, THEREFORE, BE IT RESOLVED, the Long Branch Board of Education will hold a closed executive session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 15 minutes. Action may be taken in the public portion of the meeting upon adjournment of this executive session.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Mr. Grant)
Date: December 20, 2011

A. **ROLL CALL**

Mr. Dangler - President	Mrs. Perez	Mr. Zambrano
Mrs. Beams - Vice President	Mr. Grant	Mr. Parnell
Mrs. George	Mrs. Critelli	Mr. Menkin

The Board returned to open session at 11:02 P.M.

DISCUSSION

Mr. Salvatore – I received a letter from Teddy Apostolocus requesting a refund of the remaining funds in her scholarship account. I gave the letter to Mr. Genovese and asked him to review and research her request. Mr. Genovese's recommendation was that the money could not be returned to Ms. Apostolocus as it belongs to the Board of Education and that it is impossible to determine who contributed into the account over the years. We sent a letter to her stating that we would not be able to comply with her request.

Mr. Parnell – I went to the Middle School winter concert and I was surprised that I had to pay \$5.00 to get in. I was approached by several parents and asked why. Tickets were sold in advance for \$3.00. Also, has there been any decision on the taping of the meetings?

Mr. Salvatore – This will be discussed at the policy meeting. We will discuss setting up the proper protocols and put the policies in place.

Mrs. Beams – Does the High School charge for admission to band concerts?

Mr. Salvatore – Yes.

Mr. Salvatore – We had approximately 12 representatives from Verizon working with us to set up apps on each tablet device. The tablets are being distributed to the 8th grade students tomorrow and the rest of the students in the Middle School will receive the tablets before we break for the Christmas holiday.

Mr. Parnell – Will they have a GPS app?

Mr. Salvatore – The cost of the GPS app is significantly more than the cost of the tablet since the majority of them were donated to us by Verizon. An app has been put in place to restrict students from downloading in appropriate sites and white lists only those approved sites that students can visit on the internet.

27. **ADJOURNMENT – 11:33 P.M.**

There being no further discussion, motion was made by Mrs. George, seconded by Mr. Menkin and carried by roll call vote that the Board adjourn the meeting at 11:33 P.M.

Ayes (8), Nays (0), Absent (1) Mr. Grant

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

CONFERENCES

APPENDIX G

Note: The following staff member is being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 08-13 OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

JENNIFER STEFFICH

\$223.44

Pupil Personnel Services LDTC, at the OSHA 10 Plus Course, to be held at the PSE&G Training and Development Center in Edison, New Jersey on April 17 – 18, 2012 (Acct. #20-251-200-500-251-20-00).

DAWNN MONTIJO

\$225.00

Amerigo A. Anastasia School instructional assistant, at the Working Effectively with Difficult, Defiant and Noncompliant Students workshop to be held at the Holiday Inn in Parsippany, New Jersey on January 4, 2012 (Acct. #20-231-200-300-231-20-00).

JESSICA ALONZO

\$175.00

Amerigo A. Anastasia School SFA Facilitator, at the 44th Annual Conference on Reading & Writing to be held at the Double Tree Hotel in Somerset, New Jersey on March 16, 2012 (Acct. #20-231-200-300-231-20-00).

ANN DEGNAN

\$240.00

Facilities Manager, at the Labor Relations/Personnel Management certification program to be held at the New Jersey Association of School Business Officials Conference Center in Robbinsville, New Jersey on March 3, 10, 24 and 31, 2012 (Acct. #11-000-262-300-311-12-00).

ANN DEGNAN

\$240.00

Facilities Manager, at the School Plant Planning Const. & Admin. certification program to be held at the New Jersey Association of School Business Officials Conference Center in Robbinsville, New Jersey on April 14, 21 and 28, 2012 and May 5, 2012 (Acct. #11-000-262-300-311-12-00).

NICHOLAS CRUPI

\$195.15

Manager for Buildings and Grounds, at the Reducing Pesticide Inputs and Exploring Organic Options for Sports Turf workshop to be held at Rutgers University in New Brunswick, New Jersey on February 21, 2012 (Acct. #11-000-230-585-390-12-44).

RANDY HULL

\$195.15

District Head Groundsman, at the Reducing Pesticide Inputs and Exploring Organic Options for Sports Turf workshop to be held at Rutgers University in New Brunswick, New Jersey on February 21, 2012 (Acct. #11-000-230-585-390-12-44).

GARRY PENTA

\$165.54

District Administrator, at the Teen Dating Violence workshop to be held at the Foundation for Educational Administration in Monroe Township, New Jersey on January 23, 2012. (Acct. #11-000-230-585-390-12-44).

Trenton – Approximately 25 High School students to the Trenton State House on January 12, 2012 at no cost to the district. These students will be chaperoned by Mr. Lipman and additional chaperones to be named at a later date (Trip funded by State House Express Grant).

Long Branch – Approximately 25 West End School students to Stop and Shop on January 13, 2012 at no cost to the district. These students will be chaperoned by Mrs. Abner, Mrs. Roesch and Ms. Kaplan.

Long Branch – Approximately 25 West End School students to Stop and Shop on January 12, 2012 at no cost to the district. These students will be chaperoned by Mrs. Abner, Mr. Jackson and Ms. Smith.

Manasquan – Approximately 125 Amerigo A. Anastasia School students at the Algonquin Theater on December 19, 2011 at a total cost not to exceed \$1,040.00. These students will be chaperoned by J. Luckenbill, L. Zwerin, G. Marucci, I. Moore, P. Cheney, L. Klina, J. Gough, G. Keagle, J. Mozee, E. Smith, N. Vidazinha, J. Castoro, F. Caputo, A. Matera, S. Cook, T. Monteiro, M. O'Connor, P. Skinner and D. Montijo (Funded through a mini grant).

Long Branch – Approximately 3 High School students to the Second Baptist Church on January 7 and 21, 2012 at no cost to the district. These students will be chaperoned by J. Nieves.

Long Branch – Approximately 10 High School students to Monmouth Care Center on January 17, 2012 and February 14, 2012 at no cost to the district. These students will be chaperoned by J. Nieves.

Millstone Township – Approximately 160 High School students to Black Bear Lake on June 11, 2012 at a total cost not to exceed \$8,450. These students will be chaperoned by E. Lamberson and 10 to 15 additional chaperones to be named at a later date (HS Student Fund Acct.).

New Brunswick – Approximately 35 High School students to the State Theater on March 28, 2012 at a total cost not to exceed \$666. These students will be chaperoned by B. Lagowski and R. Bleiberg (Acct. #15-000-223-500-167-01-44).

Long Branch – Approximately 15 Middle School students to the Ronald McDonald House on December 22, 2011 at no cost to the district. These students will be chaperoned by M. Davi.

Long Branch – Approximately 10 High School students to various locations within the City of Long Branch on December 22, 2011 at no cost to the district. These students will be chaperoned by M. Miller, N. Esposito and J. Nieves.

Long Branch – Approximately 30 Gregory School students to the Amerigo A. Anastasia School on March 7, 2012 at no cost to the district. These students will be chaperoned by S. Felicia, J. Fasano, J. Adams and M. Messina.

FIELD TRIPS

APPENDIX H

Holmdel – Approximately 30 Gregory School students to Longstreet Farm on April 27 2012 at no cost to the district. These students will be chaperoned by S. Felicia, J. Fasano, J. Adams and M. Messina.

Lincroft – Approximately 30 Gregory School students to the Monmouth Museum on May 23, 2012 at a total cost not to exceed \$180. These students will be chaperoned by S. Felicia, J. Fasano, J. Adams and M. Messina (PTO Funds)